Studio Policy  
Jenny S. Collins  
Studio 115   610-861-1626 (voice mail);  610-861-1650;1651 (music dept. offices)  
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GOALS:  
• Music major and minors will prepare for sophomore, junior, and senior piano assessments as described in the Music Dept. Student Manual  
• All students will prepare various piano solos, studies, and ensembles which will be chosen and distributed by the instructor; I am willing to order and obtain the piano literature you will require and you can reimburse me, or I can direct you to various vendors in the area as well as various web sites at which to obtain required materials.  
• Students will participate in a minimum of 2 studio performance classes (informal) per semester as well as the final recital (formal) in the spring term. I will distribute the dates at the beginning of each semester. Students are welcome to perform on other instruments in addition to their piano performance.  

ATTENDANCE:  
Your absenteeism: as described in the college student manual. I ask that you call my voice mail ASAP in the event you are going to be absent from your lesson; please do so no later than 7 am of that morning. My absenteeism: I will call or e-mail you. I will do my best to make up time missed because of my illness or weather related problems; in any event, students are expected to use their lesson time to tape record their lesson assignment and mail to me (cassette tapes and recorders available in the library; place addressed envelope in the outgoing mail bin in the secretary’s office.) This keeps lessons progressing in a continual manner rather than the time it takes to get back “on track.” Students are welcome to exchange lesson times if necessary.  

GRADES:  
Your lessons are part of your total performance grade. Your grade is determined by the preparedness of your lessons, whatever your level of proficiency. Excessive absenteeism will also adversely affect your final grade, as defined in your college student handbook/manual.  

Final note: practicing  
Students often ask, “How much time should I spend practicing?” The answer is not unlike your work for any other class: “Until it’s done.” I can only estimate that for a music minor this may amount to as little as 4-5 hours per week; for the music major/piano major, this may amount to at least 20 hours per week. I would be happy to discuss the efficient use of one’s practice time with any student.