Office Hours: Tuesday 10:00-12:00 & Wednesday 10:00-11:00, and by appointment.

Please note that my off-campus supervision of 2 student teachers may sometimes make it impossible for me to keep these hours. It is advisable to confirm my availability by e-mail.

-Texte
-Cahier d’activités écrites et orales
-Audio CDs

Course Objectives:
-To continue to develop oral and written facility with the French language
-To become familiarized with aspects of francophone culture, specifically in Louisiana, Paris, and Normandy.

Grade Breakdown:

-Exams (3)  35%
-MiniQuizes (5/6 or 4/5)  15%
-Classwork (attendance and participation) 10%
-Homework  20%
-Final Exam  20%

Course Academic Honor Policy: When preparing for graded assessments (homework, miniQuizes, exams) you are prohibited from copying or studying from work done by other students in this or previous semesters. You may collaborate on all homework assignments except for the Journal. Collaboration consists of mutual assistance, not copying. Use of electronic translation services for anything other than single word inquiries is also prohibited. Any of these actions may be plagiarism. If you are ever unsure about how you are using an electronic source, you should discuss the situation with the professor. You may consult the Student Handbook, pages 51-56, for a full description of Moravian’s Academic Honesty Policy.
Please note: Students with disabilities who believe that they may need accommodations in this class are encouraged to contact the Learning Services Office (X1510) as soon as possible to enhance the likelihood that such accommodations are implemented in a timely fashion.

Course Policies:

- There are no make-ups for Exams except in the most serious of situations which I will evaluate on a case by case basis. Contact me by phone or by e-mail BEFORE the test to inform me of the reasons for your absence.

- There are no make-ups for MiniQuizes. (The lowest grade—or one missed quiz—is dropped.)

- I fully expect all students to attend class and to participate in work done in class. To emphasize the importance of attendance and oral participation I have allotted 10% of the final grade to this aspect of the course. In order to participate well homework assignments must be completed carefully before coming to class. This work, including lab activities, constitutes 20% of the final grade.) Please note that homework submitted late, regardless of the reason, will be corrected but not graded. A small percentage of the homework grades will be dropped. Students can expect to prepare for between 6-10 hours per week outside of class.

- I allow three absences. Absences are counted, regardless of the reason for them or of your presentation of a doctor’s note. Please inform me (or the Office of Learning Services) if you have a chronic health problem which may result in more than the 3 allotted absences. Your final attendance grade (5%) is computed as follows: 0-1 absence = A+/ 2-3 = A / 4 = B- / 5 = C- / 6 = D- / 7 = -2.5 / 8 = -3 / 9 = -3.5 / 10 = -4 / 11 = -4.5 / 12 or more = -5. Please note that one’s participation grade (5%) and homework grade (20%) may also be adversely affected by excessive absenteeism.

- In order to have a class-room environment that is conducive to learning I ask that the following conditions be respected:
  - Arrive in class on time in order to begin work promptly at. Repeated late arrivals will be reflected in a lowered class participation grade. Late arrivals of more than 15 minutes will be counted as an absence.
  - Participate fully in class work. Unsatisfactory classroom behavior, such as little or no verbal response, uncooperative interaction with others for group work and/or a disrespectful attitude will be reflected in a lowered class participation grade.
  - Turn off cell phones.

Thank you for your cooperation!
I encourage you to make use of my **office hours** if you need any help. If you cannot come during my official hours you may make an appointment with me at a mutually convenient time. I can be reached by e-mail or office phone.

The Department sponsors a **tutoring program** which provides help to you free of charge. You will hear more about this during the early weeks of the semester.

_Vous serez les bien-venus aux activités du **Club Français** qui seront annoncées prochainement. Pour commencer, **La Table Française** se réunit, le jeudi, 12h00-12h45 dans le Amrhein Room du HUB._

_Film Français – Movies on the Monocacy: **Avenue Montaigne** – le 28 février à 19h00 dans Prosser._
CALENDRIER

This calendar is subject to change. Significant changes will be made in writing

janvier 14 lun Introduction au cours / Chapitre 4 – en Louisiane
16 mer
18 ven
21 lun jour de congé
23 mer
25 ven
28 lun
30 mer

février 1 ven
4 lun
6 mer Examen – Chapitre 4
8 ven Chapitre 5 – à Paris
11 lun
13 mer
15 ven
18 lun
20 mer
22 ven
25 lun
27 mer
29 ven Examen – Chapitre 5

mars 3 lun congé
5 mer
7 ven
10 lun Chapitre 6 – à Paris (suite)
12 mer
14 ven
17 lun
19 mer
21 ven jour de congé
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