Collection Development Policy
Reeves Library
Moravian Theological Seminary

I Reeves Library’s collection development policy supports the mission of Moravian Theological Seminary.

II Reeves Library serves the students, faculty, administrative staff and alumni of both Moravian Theological Seminary and Moravian College. We also serve constituent institutions of the Southeastern Pennsylvania Theological Library Association, the Lehigh Valley Association of Independent Colleges, clergy and members of the worldwide Moravian Church, area clergy, professional educators and visiting scholars.

III The primary goal of collection development is to support the curriculum and satisfy student and faculty research needs.

IV Members of the faculty and the professional librarians make recommendations for the purchase of library materials. Faculty members are responsible for the selection of materials, both current and retrospective, in their own areas of expertise and teaching. Consideration is also given to requests from students and other library users. The Reference Librarian who is the liaison with the Seminary, and the Serials Librarian have major roles in the selection of materials for the collection.

V Reeves Library purchases materials regardless of format (electronic, microtext, audiocassette, videocassette, DVD, etc.) Materials purchased are generally in English although exceptions may be made.

VI Periodical titles require an expensive, long-term commitment and suggestions for change should be given careful consideration by all members of the faculty in consultation with the Serials Librarian. New periodical subscriptions may be added after a similarly priced title is dropped or not added at all depending upon funding for library resources. Non-English language periodicals deemed necessary for theological seminary study and research may be considered for addition to the collection. Periodical titles should be indexed or abstracted in standard indexing sources.
VII Levels of collecting intensity followed in Reeves Library are based on those in use by other North American theological seminary libraries:

Basic – The goal of this level is to support the curriculum by collecting materials which introduce and define a subject.

Study – The goal of this level is to provide materials required for “academic work or sustained independent study” at a graduate theological seminary level.

Research – The goal of this level is to collect materials which “support research or likely future research” by faculty and by students writing theses.

Comprehensive – The goal of this level is to collect all significant works of recorded knowledge in all applicable languages for a “clearly defined and limited field.”

a. Biblical
   Level of Collecting Intensity: Study

b. Doctrinal
   Level of Collecting Intensity: Study

c. Historical
   Level of Collecting Intensity: Study

d. Pastoral
   Level of Collecting Intensity: Research

e. Related Programs
   Level of Collecting Intensity: Study

f. Groenfeldt Moravian Collection
   Level of Collecting Intensity: Comprehensive

VIII Gifts to Reeves Library are evaluated on the same basis as new material.

06/2012